

MEKANISME INPUT SOAL DI SPADA UNSURYA

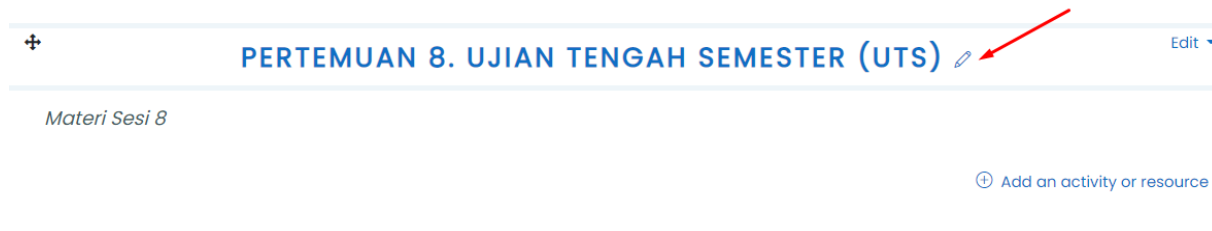
1. Wajib mengisi di PERTEMUAN 8. Ujian Tengah Semester (UTS) → regular pagi dan PERTEMUAN 9. Ujian Tengah Semester (UAS) → regular sore



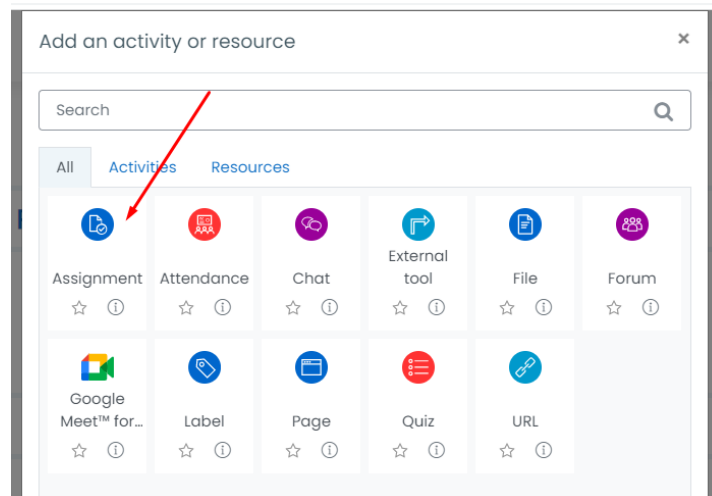
2. Untuk mengisi aktivitas / input soal, klik Turn editing on



3. Klik bagian ini untuk merubah judul/tema pertemuan ujian



4. Klik add an activity or resource lalu pilih ASSIGNMENT untuk menginput soal ujian yang sudah di setujuai kaprodi dan mengubah dalam format PDF



5. Isi urutan pengisian seperti contoh di bawah ini, jangan lupa klik “Display description on course page”

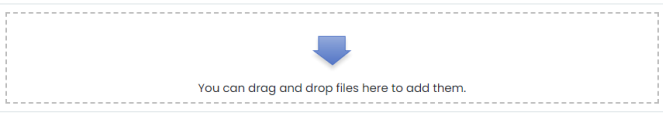
The screenshot shows the 'Adding a new Assignment to PERTEMUAN 8. UJIAN TENGAH SEMESTER (UTS)' form. The form has a 'General' section with fields for 'Assignment name' and 'Description'. The 'Assignment name' field contains 'UJIAN TENGAH SEMESTER (UTS)'. The 'Description' field contains the text 'Kerjakan dengan jujur dan ikuti petunjuk aturan ujian di berkas soal ujian'. Below the description field is a checkbox labeled 'Display description on course page' which is checked. There is also a 'Draft saved.' message and an 'Expand all' link.

6. Klik pojok kiri atas untuk mengupload soal ujian yang sudah diubah ke format pdf
7. Jangan lupa mengisi keterangan waktu kapan mengirimkan soal (allow submissions from) sampai dengan mahasiswa menyerahkan kembali jawabannya di spada (due date)

Additional files ? Maximum size for new files: 20MB



Files



▼ Availability

Allow submissions from	?	29	October	2021	08	00		☒ Enable
Due date	?	29	October	2021	10	00		☒ Enable
Cut-off date	?	29	October	2021	19	30		☐ Enable
Remind me to grade by	?	12	November	2021	00	00		☒ Enable

☒ Always show description ?

8. Letakkan soal ujian di “Choose File” sesuai letak filenya di laptop atau PC lalu klik “Upload this file”

File picker ×

Content bank
 Server files
 Recent files
 Upload a file
 URL downloader
 Private files
 Wikimedia

Attachment ?



Rita Intan P S...ISTIK I sore.pdf

Save as

Author

Choose licence ?



9. Klik Choose selanjutnya mengklik lagi ke all file types (agar mahasiswa bisa mengirimkan lembar jawaban dalam berbagai tipe format filenya)

▼ Submission types

Submission types ? ☐ Online text ? ☒ File submissions ?

Maximum number of uploaded files ?

Maximum submission size ?

Accepted file types ? No selection

► Feedback types

► Submission settings

► Group submission settings

► Notifications

► Grade

Accepted file types ×

☐ All file types 

☐ Archive files .7z .bdoc .doc .docx .gtar .tgz .gz .gzip .hqx .rar .sit .tar .zip Expand

☐ Audio files .aac .aif .aiff .aifc .au .flac .m3u .mp3 .m4a .oga .ogg .ra .ram .rm .wav .wma Expand

☐ Audio files natively supported by browsers .aac .flac .mp3 .m4a .oga .ogg .wav Expand

☐ Audio files used on the web .aac .flac .mp3 .m4a .oga .ogg .ra .wav Expand

☐ Document files .doc .docx .epub .gdoc .odt .ott .oth .pdf .rtf Expand

☐ HTML track files .vtt Expand

☐ Image files .ai .bmp .gdraw .gif .ico .jpe .jpeg .jpg .pct .pic .pict .png .svg .svgz .tif .tiff Expand

☐ Image files to be optimised, such as badges .gif .jpe .jpeg .jpg .png Expand

☐ Image files used on the web .ai .ico .jpe .jpe .png .svg Expand

10. Jangan lupa klik SAVE and DISPLAY

[Restrict access](#)

[Activity completion](#)

[Tags](#)

[Competencies](#)



There are required fields in this form marked Ⓢ.

11. Terakhir kembali klik “Turn editing off” selesai mengedit

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[Dashboard](#)
[My courses](#)
[20211-2020-6377318-A](#)
 

PENGANTAR KELAS ✎

Edit ▼

+ 🗣️ Announcements ✎

Edit ▼ 👤

+ 👤 PRESENSI KEHADIRAN MAHASISWA ✎

Edit ▼ 👤

Mahasiswa wajib mengisi Presensi Setiap Kali Pertemuan Berlangsung

+ Add an activity or resource

12. Tampilan final

PERTEMUAN 8. UJIAN TENGAH SEMESTER (UTS)

Materi Sesi 8

 Ujian Tengah Semester (UTS)



Kerjakan dengan jujur dan ikuti petunjuk aturan ujian di berkas ujian